SANA Academy Guide for New Students

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- A. Guide for Students

a. How to sign up to the website

i.Open https://sanaacademy.odoo.com and click the 'Sign in' button



ii. Click "Don't have an account?" link below the Log in button

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About Us Home ACT Badge	Partnering With Us Resources on Substance Abuse	e Contact Us Latest Happenings
	Email Email Password Password	
	Log in Don't have an account? Reset Password	

iii. Fill your email address, full name, password, confirm password, uniform group, and your school and then click the 'Sign up' button

Note: It is important that you remember the **email address & password** which you used to sign up for the SANA Academy. You will need to use the **same email address** to access SANA Academy for both the Bronze & Silver Badge programme. If necessary, you can share the email address you used with your Teacher Officer for record keeping.

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b. How to Sign in

i.Click on the 'Sign In' button



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ii. Fill your email and password, and then click the 'Log in' button

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About Us Home ACT	Badge Partnering With Us Resources on Substance Abuse Contact Us	Latest Happenings
	Email Email Password Password Log in Don't have an account? Reset Password	+
Home About Us Log	Follow us on 👌 💿 🛗 🕇	m ACT Contact Us
	€ 6732 1122 SANAAcademy@sana.org.sg	

- **c.** How to access ACT Badge
- i.Open https://sanaacademy.odoo.com and click the 'ACT Badge' button



SANA Academy Guide for New Students

ii. On the ACT page, you can access the bronze, silver, and gold badge schemes



iii. Here you can access the content and certification of the badge scheme, but first you must click the 'Join this Course' button

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d. How to take the certifications

i.After learning all the contents, you can begin your certification by clicking on the badge certification link

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ii. Start the certification by clicking on the 'Begin/Start Certification' button

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e. How to check your badges

i.Open the ACT Badge page and click 'View all' on the badges list

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			Badges	View all
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To raise individual awareness about substance abuse.	To encourage peer-to-peer advocacy within the school community	To broaden the scope of advocacy to the public and create a wider impact	Complete your profile	
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ii. Check your certification badges here

Badges appear on your profile pag	e, and your posts.	
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Know yourself	Complete your profile	0 awarded users
Power User	Complete a course	0 awarded users
Certified Knowledge	Get a certification	0 awarded users
Certifica	ITION BOOGES	ere
You can gain badges by passing ce Follow the links to reach new heigl	rtifications. Here is a list of all available certification badges. hts and skill up!	

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